



South Burlington Recreation & Parks Department

575 Dorset Street, South Burlington, VT 05403

802-846-4108

recreation@sburl.com

Instructor Application

Applicant's Information:

DATE OF APPLICATION: _____

Name: _____

First Middle Last

Phone Numbers: _____

Home Cell Work

E-mail Address: _____

Current Address: _____ Until When? _____ Permanent Address: _____

Street: _____ Street: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

Are you legally authorized to be employed in the USA? YES NO

Have you been convicted of a criminal offense YES NO if yes, please explain: _____

Instructor Qualifications: (Training, education, work experience, etc.)

Instructor Bio: (please write or attach a brief Bio)

Personal Reference: (List two individuals, not related to you, that can provide a character reference on you)

Name: _____ Work Phone: _____ Home Phone: _____

Address: _____

Street City State Zip

Relationship to Applicant: _____ How many years have they known you? _____

Name: _____ Work Phone: _____ Home Phone: _____

Address: _____

Street City State Zip

Relationship to Applicant: _____ How many years have they known you? _____

Requirements for Employment: All potential employees must meet the following minimum requirements.

1. Must complete a release for a criminal background check by VCIC.
2. Must complete a release for a child abuse registry check by the Dept. for Children and Families.
3. Employment offers are conditional based on the results of number 1 & 2 above.
4. Successful completion of or certification in areas that are required by the position.
5. More specific requirements may be necessary for a position; these will be discussed at the interview.

Statement of Purpose:

I certify that the information that I have provided on this application and all attachments is true and complete to the best of my knowledge. I further acknowledge that if any information herein is determined to be untrue, misleading, or omitted, it will result in disqualification from employment or immediate dismissal, regardless of the time of discovery by the South Burlington Recreation Department. I hereby authorize the South Burlington Recreation Department to make a thorough investigation of my past employment and activities. I release from all liability the South Burlington Recreation Department, former employers, or any persons supplying such information.

Applicant Signature: _____

Date: _____